

Illinois Commerce Commission
Pipeline Safety
Field Trip Report

Operator: MT. CARMEL PUBLIC UTILITY CO.	Operator ID#: 12858
Exit Meeting Contact: Joseph Sellers	Total Man Days: 3
Pipeline Safety Representative(s): Valerie Schwing	
Company Representative to Receive Report: Joseph Sellers	<u>Emailed Date:</u>
Company Representative's Email Address: jsellers@mtcpu.com	02/07/2014

Inspection Summary

Inspection Type	Location	ICC Analyst	Inspection Unit(s)	Man Day(s)	Inspection Date(s)	Contact(s)
Standard Inspection Plan Review- O and M	Mount Carmel	Valerie Schwing	MT. CARMEL PUBLIC UTILITY CO.	2.5	1/28/2014, 1/29/2014, 1/30/2014 (Half)	Joseph Sellers
Compliance Follow-Up	Mount Carmel	Valerie Schwing	MT. CARMEL PUBLIC UTILITY CO.	0.5	1/30/2014 (Half)	Joseph Sellers

Statement of Activities

On January 28-30, 2013, Staff conducted an O&M Plan Review, and a Compliance Follow-Up Audit at Mt. Carmel Public Utility Co. to determine compliance with applicable IL Adm. Codes and the Code of Federal Regulations adopted via IL Adm. Part 590.

ISSUE(S) FOUND:

NO ISSUES FOUND.

ISSUE(S) CORRECTED:

NO ISSUES CORRECTED.

NOTICE OF AMENDMENT(S) FOUND:

NO NOAs FOUND.

NOA(S) CORRECTED:

2012-A001-00036 - On September 27, 2012, an initial Public Awareness Plan was developed by USDI for Mt. Carmel using Paradigm to identify the audience to be targeted along with messages and information to be provided to each audience. The plan has a process for defining the specific characteristics or unique attributes of the pipeline and facilities. The plan has a process or data source in place explaining how each stakeholder group was identified. The plan has a process indicating how the operator will conduct annual audits. The plan has a process explaining how it was determined that messages and materials needed to be delivered in other languages other than English. The plan has a process explaining how returned mail will be handled and what follow-up will be done to ensure deliverability of the messages associated with question above. The plan has a procedure or process explaining how to report any events addressed in the messages back to the operator. The plan has a process that identifies the locations of the operator's facilities and their proximity to the listed stakeholders. The plan includes a process to ensure that all areas are defined and that mailings are sent to all stakeholders. The plan has a process for considering relevant factors to determine if supplemental program enhancements are necessary. The plan has a process in place explaining how the operator is to perform an annual audit of the public awareness plan. The plan states what method will be used to conduct the annual audit or review. The plan has a process detailing how changes will be made based on the results and findings of the annual audit. The plan has process in place addressing how the operator determines the sample size for audiences in performing the effectiveness evaluations. The plan has a process in place explaining how the operator is to evaluate the effectiveness of the plan and feedback received. The plan has a process for determining the percentage of individuals actually reached. The plan has a process to determine the acceptable statistical sample size and margin of error. The plan includes a process to ensure all stakeholder audiences provide feedback demonstrating they understand the messages. The plan has a detailed process to

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determine that the messages were understood by all stakeholder groups. The plan has a process explaining how the operator is evaluating the bottom line results. The plan has a process that outlines how changes are to be made to the plan and a process to track the changes made to the public awareness plan. The new Public Awareness Plan written by USDI clears this outstanding NOA.

NOTICE OF PROBABLE VIOLATION(S) FOUND:

NO NOPVs FOUND.

NOPV(S) CORRECTED:

NO NOPVs CORRECTED.